

REGULAR MEETING OF THE TOWN BOARD

TOWN OF STEPHENTOWN  
26 GRANGE HALL ROAD,  
STEPHENTOWN, NEW YORK 12168  
FEBRUARY 16, 2026

The Regular meeting of the Town Board, Town of Stephentown was called to order by *Supervisor P. Roder* at \_\_\_\_:\_\_\_\_PM at the Town Hall.

**MEMBERS PRESENT:**

- ( ) *Supervisor Philip (PJ) Roder*
- ( ) *Council Diana Clark*
- ( ) *Council Kyle Kidney*
- ( ) *Council John E. DeFreest Jr.*
- ( ) *Council Tammy Madden*
- ( ) *Town Clerk Stephanie Hoffman*

**OTHER TOWN OFFICIALS PRESENT:**

- ( ) *Alden Goodermote, Highway Superintendent*
- ( ) *Jennifer VanDeusen, Assessor*
- ( ) **LEGAL COUNSEL -**

A quorum ( ) was ( ) wasn't established.  
\_\_\_\_ from the Public were present

**AUDIT OF CLAIMS:**

- Claim #26-26 through #49-26 in the amount of \$25,546.65 to be approved from the **General Account**
- Claim #19-26 through #38-26 in the amount of \$60,140.04 to be approved from the **Highway Account**
- For a **Total of \$85,686.69** and approved by the Town Board.

**MOTION BY:** \_\_\_\_\_ **SECONDED BY:** \_\_\_\_\_  
**VOTES OF:**        **AYE**        **NAY**

Minutes of the **2026 Town Organizational Meeting held on January 5, 2026** were approved by the Town Board as written.

**MOTION BY:** \_\_\_\_\_ **SECONDED BY:** \_\_\_\_\_  
**VOTES OF:**    **AYE**    **NAY**

Minutes of the **January 19, 2026, Public Hearing – Local Law 1 of 2026 establishing a fee for delinquent tax notices** were approved by the Town Board as written.

**MOTION BY:** \_\_\_\_\_ **SECONDED BY:** \_\_\_\_\_  
**VOTES OF:**    **AYE**    **NAY**

Minutes of the **January 19, 2026, Public Hearing – Local Law 2 of 2026 allowing Insertion of Informational Materials in certain tax bills** were approved by the Town Board as written.

**MOTION BY:** \_\_\_\_\_ **SECONDED BY:** \_\_\_\_\_  
**VOTES OF:**    **AYE**    **NAY**

Minutes of the **January 19, 2026, Public Hearing – Local Law 3 of 2026 Amending local law number 2 of the year 2022 the Tax Exemption for senior citizens** were approved by the Town Board as written.

**MOTION BY:** \_\_\_\_\_ **SECONDED BY:** \_\_\_\_\_  
**VOTES OF:**    **AYE**    **NAY**

Minutes of the **January 19, 2026, Public Hearing – Local Law 4 of 2026 Amending local law number 3 of the year 2022 the Tax Exemption for citizens with disabilities** were approved by the Town Board as written.

**MOTION BY:** \_\_\_\_\_ **SECONDED BY:** \_\_\_\_\_  
**VOTES OF:**    **AYE**    **NAY**

Minutes of the **January 19, 2026, Regular Town Board Meeting** were approved by the Town Board as written.

**MOTION BY:** \_\_\_\_\_ **SECONDED BY:** \_\_\_\_\_  
**VOTES OF:**        **AYE**        **NAY**







## EXHIBIT A

### TOWN OF STEPHENTOWN LOCAL LAW NUMBER 5 OF THE YEAR 2026 A LOCAL LAW OPENING CERTAIN ROADS FOR SNOWMOBILES IN THE TOWN OF STEPHENTOWN

BE IT ENACTED, by the Town Board of the Town of Stephentown, that the Code of the Town of Stephentown is hereby amended as follows:

#### SECTION 1. TITLE

This local law shall be known and cited as "Town of Stephentown Local Law No. 4 of the Year 2026 Opening Certain Roads for Snowmobiles in the Town of Stephentown"

#### SECTION 2. PURPOSE AND AUTHORITY

The Town Board of the Town of Stephentown has determined, upon request of residents of the town, that it is appropriate for snowmobiles to be operated on certain town highways and deems it appropriate to designate such town highways for travel by snowmobiles subject to and in accordance with the following conditions as otherwise regulated by state law.

The New York State Parks, Recreation and Historic Preservation Law §§ 25.05 and 25.09 authorizes municipalities to post and designate certain highways within such municipalities for travel by snowmobiles and the Town Board of the Town of Stephentown hereby exercises such authority.

#### SECTION 3. INCONSISTENT LAWS OR REGULATIONS.

All local laws, ordinances or resolutions inconsistent with any provision or provisions of this law are hereby repealed. Specifically repealed is resolution 23-07.

#### SECTION 4. DEFINITIONS.

Unless otherwise provided, all words, phrases and terms herein shall have the same meaning as set forth in the New York State Parks, Recreation and Historic Preservation Law, Title D, Snowmobiles.

#### SECTION 5. TOWN HIGHWAYS DESIGNATED FOR TRAVEL BY SNOWMOBILES

Unless otherwise prohibited in New York State Parks, Recreation and Historic Preservation Law § 25.05, snowmobiles may be operated on the shoulder or inside bank of the following town highways and not others and only if same have appropriate signage as provided by all applicable statutes, rules and regulations, it being hereby determined that that as to such designated highways the slopes or areas outside the guardrails or on the back side of the snow embankments are nonexistent or impassable: Newton Road, Moore Hill Road, Black River Road, Round Mountain Road, Knapp Road, Pease Road, Calvin Cole Road, Grange Hall Road, CCC Dam Road, Andrews Lane, Southard Hotel Road, South Pease Road and Osgood Road.

#### SECTION 6. CONDITIONS AND RESTRICTIONS ON SNOWMOBILE OPERATIONS.

A. Whenever the operation of a snowmobile is permitted on any highway in the Town as provided in Section 5 above, the conditions and restrictions set forth both herein and in New York State Parks, Recreation and Historic Preservation Law § 25.05 et seq. shall be applicable to all such snowmobile operation. In addition at highway crossings, snowmobiles shall be operated so as to take a direct crossing of a highway provided that the crossing is made at an angle approximately 90° to the direction of the highway, at a place where no obstruction prevents a quick and safe crossing, the snowmobile is brought to a complete stop before crossing the main travelled way of the highway and the driver yields the right of way to all oncoming traffic.

B. In addition to the restrictions set forth in subpart A above, it shall be unlawful for any person to drive or operate any snowmobile in the following unsafe or harassing ways on any Town of Stephentown snowmobile trail or highway:

1. Imprudent speed. At a rate of speed greater than reasonable or proper under the surrounding circumstances and in no event greater than 15 mph.
2. Reckless operation. In a careless, reckless or negligent manner so as to unreasonably endanger the person or property of another or to cause injury or damage thereto.
3. Narcotics and drugs. While in an intoxicated condition or under the influence of narcotics or drugs as defined in section 114-A of the Vehicle and Traffic Law of the State of New York.
4. Failure to stop and yield. In any place at any time failing to stop and yield to an authorized ambulance, civil defense or police snowmobile or police vehicle being operated as an emergency vehicle and approaching from any direction.
5. Failure and refusal to comply. In any place at any time failure or refusal to comply with any lawful order or direction of any police officer or other person duly empowered to enforce all laws of the state relating to snowmobiles.
6. Pulling Person or Certain Equipment. Pulling a person on skis or drawing or towing a sleigh, sled or toboggan which carries or transports any person. No person on skis shall be pulled by, and no person shall ride on or in a sleigh, sled or toboggan which is being towed or traileed by a snowmobile on a highway.
7. On lands of another on private property, without the consent of the owner or lessee thereof. Any person operating a snowmobile upon lands of another in violation of this section shall stop and identify himself upon the request of the landowner, his or her duly authorized representative or lessee, and if requested to do so by the landowner, representative or lessee shall promptly remove said snowmobile from the premises. This law does not obviate any need to obtain consent of any landowners who may have a superior right to the rights of the Town, if any.
8. Noncompliant lighting.
  - a. Between sunset and sunrise or when lights are required for safety without displaying at least one lighted headlight and taillight.
  - b. Operating other than as an emergency vehicle and displaying one or more lighted red or combination red or white lights which is revolving, rotating, flushing, oscillating or constantly moving light.

#### SECTION 7. OBEDIENCE TO VEHICULAR TRAFFIC CONTROLS.

Each person operating a snowmobile on any town snowmobile trail or highway shall observe all vehicular traffic signs and signals and all rules and regulations applicable to vehicular traffic and shall obey the order and directions of any state, county or local police officer or town constable or any other law enforcement officer authorized to direct or regulate traffic.

#### SECTION 8. SEASONS OF OPERATION/TIME OF OPERATION.

No person shall operate a snowmobile on the land permitted by this local law from the first day of April through November 30th of each and every year and shall not operate a snowmobile from sundown to sun up on such permitted days.

#### SECTION 9. LIABILITY INSURANCE.

No snowmobile shall be operated on any Town of Stephentown snowmobile trail or highway designated as open to the public in the Town of Stephentown, unless the owner of such snowmobile has secured a policy of insurance, affording coverage against liability imposed by law for bodily injury or death and for property damage to at least the minimum limits as required by the provisions of section 25.13 of the Parks, Recreation and Historic Preservation Law of the State of New York and the regulations promulgated thereunder.

- A. The owner of a snowmobile shall maintain proof of financial security by means of a certificate of insurance, indicating compliance with the minimum coverage requirements of the aforementioned section. The failure to produce such certificate of insurance, when required to do so upon the demand of a magistrate, state, county or local police officer or town constable which such vehicle is being operated on any highway or public highway which includes snowmobile trails in the Town of Stephentown, shall be presumptive evidence of operating a snowmobile without securing policy of insurance.
- B. This section specifically supersedes the provision of section 25.13(1) of the New York State Parks, Recreation and Historic Preservation Law by requiring liability insurance for operation on all snowmobile trails.

#### SECTION 10. INCORPORATION OF NEW YORK STATE PARKS, RECREATION AND HISTORICAL PRESERVATION LAW.

This local law does not except out, and therefore affirmatively incorporates by reference, all other aspects of the New York State Parks, Recreation and Historic Preservation Law not inconsistent or superseded herewith.

#### SECTION 11. FILING OF COPY OF LAW WITH NEW YORK STATE OFFICE OF PARKS, RECREATION AND HISTORIC PRESERVATION

A copy of this local law shall be filed with the New York State Office of Parks, Recreation and Historic Preservation.

#### SECTION 12. LIABILITY FOR NEGLIGENCE.

Negligence in the use or operation of a snowmobile shall be attributable to the owner. Every owner of a snowmobile used or operated in the Town of Stephentown shall be liable and responsible for death or injury to a person or damage to property resulting from negligence and the use or operation of such snowmobile by any person using or operating the same with the permission, expressed or implied, of such owner, provided, however, that such operator's negligence shall not be attributed to the owner as to any claim or cause of action accruing to the operator or his legal representative for such injuries or death.

#### SECTION 13. PRIOR WRITTEN NOTICE.

With respect to injuries arising from the operation of snowmobiles, no civil action shall be maintained against the Town of Stephentown or any officer or employee thereof, for damages or injuries to person or property sustained by reason of any snowmobile trail, highway, bridge, street, sidewalk, crosswalk or culvert being defective, out of repair, unsafe, dangerous or obstructed, unless prior written notice of such defective, unsafe, dangerous or obstructed condition on such snowmobile trail, highway, bridge or culvert was actually given to the municipal agent, officer or employee authorized by § 311 of the Civil Practice Law and Rules to receive service or to the chief municipal officer in charge of highway supervision and maintenance, and there was a failure or neglect within a reasonable time thereafter to repair or remove the defect, danger or obstruction complained of. No such actions shall be maintained for damages or injuries to person or property sustained solely due to conditions caused by snow and/or ice removal, or the non-removal thereof, from any Town of Stephentown snowmobile trail or

highways designated as open to snowmobiles in the Town of Stephentown.

#### SECTION 14. SEVERABILITY

The invalidity or unenforceability of any section, sub section, paragraph, sentence, clause, provision, or phrase of the aforementioned sections as declared by the valid judgment of any court of competent jurisdiction to be unconstitutional, shall not affect the validity or enforceability of any other section, subsection, paragraph, sentence, clause, provision, or phrase, which shall remain in full force and effect.

#### SECTION 15. PENALTIES FOR OFFENSES.

Failure to comply with any of the provisions of this local law shall be deemed a violation and the violator shall be liable for a fine of not more than \$250 for a first violation and \$350 for a second violation and \$500 for any subsequent violation.

#### SECTION 16. EFFECTIVE DATE.

This local law shall take effect immediately upon filing with the New York State Department of State's office.

Audit Date: 02/16/2026 Fund: General Fund Year: 2026 Abstract: 2

Vchr #	Vendor	Vchr Amount	Acct. #	Amount	PD	Check #	Invoice #	Check Amount
<u>27</u>	Alden Goodermote	\$543.76			N			
			A5132.4	\$543.76				
	Memo: Push bar for back door							
			Total:	\$543.76				
<u>28</u>	All Language Translations	\$220.00			N			
			A1110.4	\$220.00			L50012	
	Memo: Translation services for Court							
			Total:	\$220.00				
<u>29</u>	Assoc. of Towns (7)	\$30.00			N			
			A1410.4	\$30.00				
	Memo: Updated Town Law Manuals							
			Total:	\$30.00				
<u>30</u>	Beck's Printing	\$327.00			N			
			A1330.4	\$327.00			260064	
	Memo: Envelopes							
			Total:	\$327.00				
<u>31</u>	Card Services	\$2,131.75			N			
			A1330.4	\$389.87				
	Memo: Tex Collector - stamps							
			A1670.4	\$77.76				
	Memo: Microsoft account updates							
			A1355.4	\$615.08				
	Memo: Assessor - Stamps and envelopes							
			A1410.2	\$179.89				
	Memo: Town Clerk - monitors							
			A1410.4	\$534.22				
	Memo: Town Clerk - Toner and stamps							
			A1220.4	\$149.95				
	Memo: Supervisor - Stamps							
			A5132.4	\$184.98				
	Memo: Garage - waterproof plug cover and oil reservoir heater							
			Total:	\$2,131.75				

Audit Date: 02/16/2026 Fund: General Fund Year: 2026 Abstract: 2

Vchr #	Vendor	Vchr Amount	Acct. #	Amount	PD	Check #	Invoice #	Check Amount
<u>32</u>	Columbia Greene Humane Society, Inc.	\$1,900.00			N			
			A3510.4	\$1,900.00			2026-02	
	Memo: Two dogs surrendered							
				Total:	\$1,900.00			
<u>33</u>	Consolidated Communications	\$663.35			N			
			A5132.4	\$113.12				
	Memo: Garage							
			A8160.4	\$38.71				
	Memo: Transfer Station							
			A1110.4	\$88.65				
	Memo: Court							
			A1410.4	\$60.41				
	Memo: Town Clerk							
			A1330.4	\$60.41				
	Memo: Tax Collector							
			A3620.4	\$60.41				
	Memo: Code Enforcement							
			A1010.4	\$60.41				
	Memo: Council							
			A1220.4	\$60.41				
	Memo: Supervisor							
			A1355.4	\$60.41				
	Memo: Supervisor							
			A1620.4	\$60.41				
	Memo: Town Hall							
				Total:	\$663.35			
<u>34</u>	De Lage Landen Financial Services, INC.	\$209.00			N			
			A1620.4	\$209.00			595540906	
	Memo: Copier lease for 2 months to avoid late fees							
				Total:	\$209.00			

Audit Date: 02/16/2026 Fund: General Fund Year: 2026 Abstract: 2

Vchr #	Vendor	Vchr Amount	Acct. #	Amount	PD	Check #	Invoice #	Check Amount
<u>35</u>	Edmund GovTech Inc.	\$1,333.98			N			
			A1410.4	\$948.10			26-IN1539	
	Memo: Town Clerk Maintenance Program							
			A3510.4	\$385.88			26-IN1539	
	Memo: Online Dog licensing system							
				Total:				\$1,333.98
<u>36</u>	Kathleen A. Olson	\$360.00			N			
			A1620.4	\$360.00				
	Memo: Cleaning services for January							
				Total:				\$360.00
<u>37</u>	Law Offices of Craig M. Crist PLLC	\$8,852.06			N			
			A1420.4	\$8,852.06			DEC/JAN	
	Memo: General Counsel services from 12/1/2025 to 1/31/2026							
				Total:				\$8,852.06
<u>38</u>	Legenbauer Gas And Oil Co.	\$2,688.32			N			
			A5132.4	\$2,688.32			836399	
	Memo: Kerosene at Garage - 848 gals							
				Total:				\$2,688.32
<u>39</u>	Legenbauer Gas And Oil Co.	\$1,009.51			N			
			A1620.4	\$1,009.51			58436	
	Memo: LP for Town Hall 413.5 gals, and service - no heat in town hall							
				Total:				\$1,009.51
<u>40</u>	Maggie Simmons	\$99.06			N			
			A3510.4	\$99.06				
	Memo: Mileage for dog control complaints (9/30/25 - 1/11/2026)							
				Total:				\$99.06
<u>41</u>	Maureen Seel	\$91.53			N			
			A1220.4	\$91.53				
	Memo: ink, postage, year-end documents for 2025							
				Total:				\$91.53
<u>42</u>	NYSAMCC, Inc.	\$60.00			N			
			A1110.4	\$60.00				
	Memo: Court Clerk membership dues							
				Total:				\$60.00

Audit Date: 02/16/2026 Fund: General Fund Year: 2026 Abstract: 2

Vchr #	Vendor	Vchr Amount	Acct. #	Amount	PD	Check #	Invoice #	Check Amount
<u>43</u>	NYSEG(75)	\$2,575.24			N			
			A1620.4	\$763.53				
	Memo: Town Hall							
			A5132.4	\$1,139.48				
	Memo: Town Garage							
			A5182.4	\$650.68				
	Memo: Street Lights							
			A8160.4	\$21.55				
	Memo: Transfer Station							
			Total:	\$2,575.24				
<u>44</u>	Petty Cash Town Clerk[337]	\$10.48			N			
			A9060.8	\$10.48				
	Memo: Certified mailing for health insurance							
			Total:	\$10.48				
<u>45</u>	Quill Corp(80)	\$1,019.84			N			
			A1220.4	\$316.80				
	Memo: Supervisor - Toner and Paper							
			A1355.4	\$39.68				
	Memo: Assessor - Paper							
			A1410.2	\$271.27				
	Memo: Town Clerk - standing desk							
			A1410.4	\$392.09				
	Memo: Town Clerk - toner & monitor mount (invoice #s for bookkeeper: 189027334, 189027332, 189027333, 189027339)							
			Total:	\$1,019.84				
<u>46</u>	Staples	\$402.79			N			
			A1330.4	\$402.79				
	Memo: Office supplies							
			Total:	\$402.79				
<u>47</u>	Stephanie Hoffman	\$113.00			N			
			A1410.4	\$113.00				
	Memo: Mileage (1/16 - 2/6)							
			Total:	\$113.00				

Stephanie Wagar

Audit Date: 02/16/2026 Fund: General Fund Year: 2026 Abstract: 2

Vchr #	Vendor	Vchr Amount	Acct. #	Amount	PD	Check #	Invoice #	Check Amount
<u>48</u>	Teamster Local 294 Health & Welfare Fund	\$843.00			N			
			A9060.8	\$843.00			APRIL2026	
	Memo: April Health Prems. for Highway Superintendent							
			Total:	\$843.00				
<u>49</u>	Verizon Wireless	\$62.98			N			
			A1220.4	\$31.49				
	Memo: Town Supervisor - mobile services							
			A3510.4	\$31.49				
	Memo: Dog Control - mobile services							
			Total:	\$62.98				
TOTALS:		\$25,546.65		\$25,546.65				\$0.00

Abstract Certification:

To the Supervisor:

I certify that the vouchers listed above were audited by the Town Board on the above date and allowed in the amount shown. You are hereby authorized and directed to pay each of the claimants.

Town Clerk: Stephanie M. Hoffman Date

Philip J. Roder, Town Supervisor

Diana Clark, Town Council

Tammy Madden, Town Council

Kyle Kidney, Town Council

John E. DeFreest Jr., Town Council

Town of Stephentown

Audit Date: 02/16/2026 Fund: Highway Fund Year: 2026 Abstract: 2

Vchr #	Vendor	Vchr Amount	Acct. #	Amount	PD	Check #	Invoice #	Check Amount
<u>19</u>	Alden Goodermote	\$100.44			N			
			DA5142.4	\$100.44			01P167422	
	Memo: Radiator hoses							
			Total:	\$100.44				
<u>20</u>	Alta Construction Equipment NY, LLC	\$1,820.69			N			
			DA5142.4	\$1,820.69			S11/10316	
	Memo: Gradall repairs							
			Total:	\$1,820.69				
<u>21</u>	Apalachee	\$5,156.71			N			
			DA5142.4	\$5,156.71			81698	
	Memo: 74.67 ton of Road Salt							
			Total:	\$5,156.71				
<u>22</u>	Averill Park Auto (539)	\$902.84			N			
			DA5142.4	\$902.84			012026	
	Memo: January invoices for parts and truck supplies							
			Total:	\$902.84				
<u>23</u>	Cintas Corp. #617	\$313.26			N			
			DA5142.4	\$313.26			012026	
	Memo: January 2026 Uniform rental services							
			Total:	\$313.26				
<u>24</u>	Corporate Billing LLC, Allegiance Trucks	\$23,032.34			N			
			DA5142.4	\$23,032.34			012026	
	Memo: January parts and services. Exhaust repair on the 07							
			Total:	\$23,032.34				
<u>25</u>	Douglas Griswold	\$113.50			N			
			DA9060.8	\$113.50				
	Memo: Supplemental Reimbursement							
			Total:	\$113.50				
<u>26</u>	Douglas Industrial Co.	\$234.40			N			
			DA5142.4	\$234.40			67016	
	Memo: Stock items							
			Total:	\$234.40				

Town of Stephentown

Audit Date: 02/16/2026 Fund: Highway Fund Year: 2026 Abstract: 2

Vchr #	Vendor	Vchr Amount	Acct. #	Amount	PD	Check #	Invoice #	Check Amount
<u>27</u>	Douglas Industrial Co.	\$93.09			N			
			DA5142.4	\$93.09				
	Memo: Stock items - invoices: 67185 & 67215							
			Total:	\$93.09				
<u>28</u>	Legenbauer Gas And Oil Co.	\$8,352.55			N			
			DA5142.4	\$8,352.55				
	Memo: 2885 gals. On-Road Diesel (invoices: 878148, 58269, 59425, & 836392)							
			Total:	\$8,352.55				
<u>29</u>	Mooradian Hydraulics [215]	\$624.04			N			
			DA5142.4	\$624.04			325275	
	Memo: Hoses for tractor							
			Total:	\$624.04				
<u>30</u>	Polaro Sand & Gravel	\$9,669.10			N			
			DA5142.4	\$9,669.10			10274	
	Memo: 508.9 ton of winter sand							
			Total:	\$9,669.10				
<u>31</u>	Red Barn Performance	\$1,500.00			N			
			DA5142.4	\$1,500.00			810	
	Memo: Service work done on the 07 and 16 trucks							
			Total:	\$1,500.00				
<u>32</u>	Teamster Local 294 Health & Welfare Fund	\$5,052.00			N			
			DA9060.8	\$5,052.00			042026	
	Memo: April 2026 health care prems for 3 highway employees							
			Total:	\$5,052.00				
<u>33</u>	Troy Sand & Gravel(443)	\$1,984.40			N			
			DA5142.4	\$1,984.40			INVTSG848	
	Memo: 902 ton of stone for ice control							
			Total:	\$1,984.40				
<u>34</u>	Zwack, Inc.(107)	\$37.50			N			
			DA5142.4	\$37.50			64214	
	Memo: Link pin for the #16 truck							
			Total:	\$37.50				

Town of Stephentown

Audit Date: 02/16/2026 Fund: Highway Fund Year: 2026 Abstract: 2

Vchr #	Vendor	Vchr Amount	Acct. #	Amount	PD	Check #	Invoice #	Check Amount
<u>35</u>	Zwack, Inc.(107)	\$225.00			N			
			DA5142.4	\$225.00			64204	
	Memo: Conveyor spring and adjuster assembly for truck #16							
			Total:	\$225.00				
<u>36</u>	Zwack, Inc.(107)	\$27.90			N			
			DA5142.4	\$27.90			64181	
	Memo: parts for the #10 truck							
			Total:	\$27.90				
<u>37</u>	Zwack, Inc.(107)	\$842.50			N			
			DA5142.4	\$842.50			64199	
	Memo: stock - wiper, wing pin &							
			Total:	\$842.50				
<u>38</u>	Douglas Industrial Co.	\$57.78			N			
			DA5142.4	\$57.78			66180-001	
	Memo: Stock items							
			Total:	\$57.78				
TOTALS:		\$60,140.04		\$60,140.04				\$0.00

Abstract Certification:

To the Supervisor:

I certify that the vouchers listed above were audited by the Town Board on the above date and allowed in the amount shown. You are hereby authorized and directed to pay each of the claimants.

\_\_\_\_\_  
 Town Clerk: Stephanie M. Hoffman                      Date

\_\_\_\_\_  
 Philip J. Roder, Town Supervisor

\_\_\_\_\_  
 Diana Clark, Town Council

\_\_\_\_\_  
 Tammy Madden, Town Council

\_\_\_\_\_  
 Kyle Kidney, Town Council

\_\_\_\_\_  
 John E. DeFreest Jr., Town Council

8:45:13 PM

Town of Stephentown

Stephanie Wagar

Report of Vouchers By: Year: 2026 Abstract: 2

Voucher #	Fund	Amount	Amt. Unpaid	Vendor
27	General Fund	\$543.76	\$543.76	Alden Goodermote
28	General Fund	\$220.00	\$220.00	All Language Translations
29	General Fund	\$30.00	\$30.00	Assoc. of Towns (7)
30	General Fund	\$327.00	\$327.00	Beck's Printing
31	General Fund	\$2,131.75	\$2,131.75	Card Services
32	General Fund	\$1,900.00	\$1,900.00	Columbia Greene Humane Society, Inc.
33	General Fund	\$663.35	\$663.35	Consolidated Communications
34	General Fund	\$209.00	\$209.00	De Lage Landen Financial Services, INC.
35	General Fund	\$1,333.98	\$1,333.98	Edmund GovTech Inc.
36	General Fund	\$360.00	\$360.00	Kathleen A. Olson
37	General Fund	\$8,852.06	\$8,852.06	Law Offices of Craig M. Crist PLLC
38	General Fund	\$2,688.32	\$2,688.32	Legenbauer Gas And Oil Co.
39	General Fund	\$1,009.51	\$1,009.51	Legenbauer Gas And Oil Co.
40	General Fund	\$99.06	\$99.06	Maggie Simmons
41	General Fund	\$91.53	\$91.53	Maureen Seel
42	General Fund	\$60.00	\$60.00	NYSAMCC, Inc.
43	General Fund	\$2,575.24	\$2,575.24	NYSEG(75)
44	General Fund	\$10.48	\$10.48	Petty Cash Town Clerk[337]
45	General Fund	\$1,019.84	\$1,019.84	Quill Corp(80)
46	General Fund	\$402.79	\$402.79	Staples
47	General Fund	\$113.00	\$113.00	Stephanie Hoffman
48	General Fund	\$843.00	\$843.00	Teamster Local 294 Health & Welfare Fund
49	General Fund	\$62.98	\$62.98	Verizon Wireless
19	Highway Fund	\$100.44	\$100.44	Alden Goodermote
20	Highway Fund	\$1,820.69	\$1,820.69	Alta Construction Equipment NY, LLC
21	Highway Fund	\$5,156.71	\$5,156.71	Apalachee
22	Highway Fund	\$902.84	\$902.84	Averill Park Auto (539)
23	Highway Fund	\$313.26	\$313.26	Cintas Corp. #617
24	Highway Fund	\$23,032.34	\$23,032.34	Corporate Billing LLC, Allegiance Trucks
25	Highway Fund	\$113.50	\$113.50	Douglas Griswold
26	Highway Fund	\$234.40	\$234.40	Douglas Industrial Co.
27	Highway Fund	\$93.09	\$93.09	Douglas Industrial Co.
28	Highway Fund	\$8,352.55	\$8,352.55	Legenbauer Gas And Oil Co.
29	Highway Fund	\$624.04	\$624.04	Mooradian Hydraulics [215]
30	Highway Fund	\$9,669.10	\$9,669.10	Polaro Sand & Gravel
31	Highway Fund	\$1,500.00	\$1,500.00	Red Barn Performance
32	Highway Fund	\$5,052.00	\$5,052.00	Teamster Local 294 Health & Welfare Fund
33	Highway Fund	\$1,984.40	\$1,984.40	Troy Sand & Gravel(443)
34	Highway Fund	\$37.50	\$37.50	Zwack, Inc.(107)
35	Highway Fund	\$225.00	\$225.00	Zwack, Inc.(107)

Report of Vouchers By: Year: ~~2026~~ Abstract: 2

Voucher #	Fund	Amount	Amt. Unpaid	Vendor
36	Highway Fund	\$27.90	\$27.90	Zwack, Inc.(107)
37	Highway Fund	\$842.50	\$842.50	Zwack, Inc.(107)
38	Highway Fund	\$57.78	\$57.78	Douglas Industrial Co.
<b>Totals:</b>		<b>\$85,686.69</b>	<b>\$85,686.69</b>	

**ORGANIZATIONAL MEETING  
TOWN BOARD, TOWN OF STEPHENTOWN  
JANUARY 5, 2026**

The Organizational Meeting of the Town Board, Town of Stephentown was called to order by **Philip J. Roder, Town Supervisor** at **7:05 PM** at the Town Hall.

**MEMBERS PRESENT:**

<b>( X ) Supervisor Philip (PJ) Roder</b>	<b>( X ) High. Superin. Alden Goodermote</b>
<b>( X ) Council Diana Clark</b>	<b>( ) Tax Collect, Mary Grant</b>
<b>( X ) Council Kyle Kidney</b>	<b>( ) Town Justice, Cyril Grant</b>
<b>( X ) Council John Defreest</b>	<b>( ) Town Justice, John Meekins</b>
<b>( X ) Council Tammy Madden</b>	<b>( X ) Assessor, Jennifer Van Deusen</b>
<b>( X ) Town Clerk Stephanie Hoffman</b>	<b>( ) Code Enforcement Officer, Owen Cassavaugh</b>

A quorum  was  wasn't established.

**0** from the Public were present

*Swearing in of Council Diana Clark and Council Kyle Kidney*

**RESOLUTION # 1 -26**

**TOWN BUSINESS**

**WHEREAS:** certain policies are required by the Town Board to properly conduct town business, now therefore be it

**RESOLVED:** that all meetings of the Town Board to be conducted according to accepted parliamentary law, and further

**RESOLVED:** that the audit of claims may be certified by and on behalf of the claimant in lieu of verification of notary public, and further

**RESOLVED:** that the TOWN WEBSITE and TROY RECORD (21<sup>st</sup> Century Media) shall be the Official Publications for the Town of Stephentown for the year 2026, and further

**RESOLVED:** that the Supervisor be authorized to invest the town funds in accordance with the Stephentown investment policy, and further

**RESOLVED:** that the Supervisor is authorized to enter into a contract with the Stephentown Veterans and support them in the amount of **\$2,500.00**, and further

**RESOLVED:** that the Supervisor is authorized to enter into a contract with the Stephentown Seniors and support them in the amount of **\$13,000.00**, and further

**RESOLVED:** that the Supervisor is authorized to enter into a contract with the Stephentown Museum and support them in the amount of **\$7,000.00**, and further

**RESOLVED:** that the Town Clerk will keep minutes of the Town Board meetings that are held on the **3<sup>rd</sup> Monday** of each month at the Town Hall at 7:00 PM. The Town Clerk shall supply the Town Board, Town Attorneys, Highway Superintendent, and others present with copies of the minutes (15 copies) and that the Town Clerk has permission to use a recorder for the minutes, and/or Town Hall Streams, and further



**RESOLUTION #3-26****TOWN APPOINTMENTS & APPROVALS**

**WHEREAS:** certain appointments by the Town Board are necessary to conduct the town business for 2026, now therefore be it

**RESOLVED:** that the following one (1) year appointments be made, expiring Dec. 31, 2026; except for (1) Planning Board 5 year position which expires Dec. 31, 2030, (1) Planning Board Alternate expiring Dec. 31, 2026, (1) Planning Board Alternate expiring Dec. 31, 2027, (1) Zoning Board of Appeals position which expires Dec. 31, 2030, (1) Zoning Board of Appeals Alternate expiring on Dec. 31, 2026, and (1) Zoning Board of Appeals Alternate expiring on Dec. 31, 2027.

<b>POSITION</b>	<b>APPLICANTS</b>
<b>CLERK TO ASSESSOR</b>	Tracy Grant
<b>CODE ENFORCEMENT OFFICER</b>	Owen Cassavaugh
<b>CONSTABLE</b>	Henry Wagar
<b>DEPUTY CONSTABLES</b>	Joshua Blair & Kevin Mohan
<b>COURT CLERK</b>	Tammy Whitman
<b>DEPUTY CODE ENFOR. OFFICER</b>	Dean Herrick
<b>DEPUTY TAX COLLECTOR</b>	Eileen Roder
<b>DEPUTY TOWN CLERK</b>	Arlene Longo
<b>DEUPTY ZONING OFFICER</b>	Dean Herrick
<b>DOG CONTROL OFFICER</b>	Maggie Simmons
<b>PLANNING BOARD CLERK (up to \$1,500)</b>	Stephanie Hoffman
<b>REGISTRAR</b>	Stephanie Hoffman
<b>WEB DESIGNER</b>	Stephanie Hoffman
<b>SUPERVISOR BOOKKEEPER BOOKKEEPER SUPPORT SECRETARY TO SUPERVISOR</b>	Judy Herrington Maureen Seel Emily VanInwegen
<b>ZONING BOARD APPEALS CLERK (up to \$1,500)</b>	Stephanie Hoffman
<b>ZONING OFFICER</b>	Owen Cassavaugh
<b>TRANSFER STATION SENIOR ATTENDANT</b>	Agnes Hoffman
<b>TRANSFER STATION ATTENDANT</b>	Vacant
<b>TRANSFER STATION - SUBSTITUTE</b>	Debroah Knapp & Phyllis DeFreest
<b>TRANSFER STATION - SUBSTITUTE</b>	Daniel Sutherland
<b>YOUTH PROGRAM DIRECTOR &amp; ASSISTANT DIRECTOR</b>	<i>VACANT</i>
<b>PLANNING BOARD MEMBER – 5 YEAR TERM to Expire December 31, 2030</b>	Zachary Leonard
<b>ZONING BOARD OF APPEALS MEMBER – 5 YEAR TERM to Expire December 31, 2030</b>	Joel Hunt
<b>(2) ZONING BOARD OF APPEALS ALTERNATE POSITIONS - 2 YEAR TERM to Expire December 31, 2026, 2 YEAR TERM to Expire December 31, 2027</b>	<i>VACANT</i>
<b>(2) PLANNING BOARD MEMBER ALTERNATE POSITIONS - 2 YEAR TERM to Expire December 31, 2026, 2 YEAR TERM to Expire December 31, 2027</b>	<i>VACANT</i>

and further be it,

**RESOLVED:** that the Town Board authorizes the Town Clerk to advertise for all vacant positions. Letters of interest and resumes are due to the Town Clerk's Office no later than 11:00AM on Friday, February 13, 2026.

**MOTION BY: T. MADDEN**

**SECONDED BY: J. DEFREEST, JR.**

**VOTES OF: 5 AYE 0 NAY**

**RESOLUTION #4-26**

**SALARIES**

**WHEREAS:** the Town Board has the authority to establish the salaries of elected and appointed official and other positions as provided in the 2026 budget, now therefore be it

**RESOLVED:** that the Supervisor is authorized to pay the following officer’s salaries or wages as due, and further

**RESOLVED:** that each non-elected employee submit a signed payroll time sheet to Supervisor each month, and further

**RESOLVED:** the Town Board has agreed to waive the reading for the list below

<b>POSITION</b>	<b>SALARY</b>	<b>METHOD OF PAYMENT</b>
Highway Superintendent	\$82,540.00 (includes longevity \$2,080)	Monthly
Supervisor	\$10,133.00	Monthly
Supervisor Bookkeeper	\$29,432.00	Monthly
Secretary to Supervisor (\$1,622)	\$18.76 hourly	Biweekly
Town Clerk	\$28,927.00	Biweekly
Deputy Town Clerk (\$6,290)	\$20.00 hourly	Biweekly
Registrar	\$1,294.00	Biweekly
Town Justice (2@ \$11,348)	\$22,696.00	Monthly
Councilperson (4@ \$5,064)	\$20,256.00	Monthly
Assessor	\$23,714.00	Monthly
Clerk to Assessor	\$10,560.00	Monthly
Constables (3)	\$7,426.00	Monthly
Court Clerk	\$12,179.00	Monthly
Tax Collector	\$7,107.00	Monthly
Deputy Tax Collector	\$1,724.00	Monthly (Jan – March)
Transfer Station Supervisor	\$20.00 per hour	Bi-weekly
Transfer Station Attendant	\$17.83 per hour	Bi-weekly
Transfer Station Substitutes(2)	hourly minimum wage	Biweekly
Web Designer	\$5,737.00	Biweekly
Zoning Officer	\$8,605.00	Monthly
Deputy Zoning Officer	\$2,110.00	Monthly
Code Enforcement Officer	\$22,892.00	Monthly
Deputy Code Enforcement Officer	\$2,110.00	Monthly
Dog Control Officer	\$6,454.00	Monthly
Planning Board Clerk	\$1,500.00	Biweekly
Zoning Board of Appeals Clerk	\$1,500.00	Biweekly
Town Attorney(s)	per retainer letters received	Monthly Voucher

AND be it further,

**RESOLVED:** that the pay dates are as follows biweekly as per the Highway Dept. Union Contract, and monthly paydays will be on the last Friday of each month after a full month of work. If an employee leaves a position for any reason pay will be prorated.

**MOTION BY: CLARK**

**SECONDED BY: DEFREEST JR.**

**VOTES OF: 5 AYE**

**0 NAY**



**RESOLUTION #8 -26**

**ASSESSMENT BOARD OF REVIEW**

**WHEREAS:** it is the Duty of the Town Board to set the pay for the Assessment Board of Review, now therefore be it

**RESOLVED:** that each member shall receive \$60.00 for the first day (chairman \$65.00) and \$35.00 for each additional day thereafter, (chairman \$40.00), The Board of Review to select the secretary who shall take all minutes and make copies. Minutes to be filed with the Town Clerk, copies may be retained by the Assessor. The secretary to receive one extra day pay (\$35.00) as this is needed to copy the minutes and do reports.

**MOTION BY: CLARK**                      **SECONDED BY: KIDNEY**  
**VOTES OF: 5 AYE**                      **0 NAY**

**RESOLUTION #9 -26**

**COMMITTEES**

**WHEREAS:** certain following committees need to be established, now therefore be it

**RESOLVED:** that the following committees be established with the chairperson as indicated.

**2026**

<b>TOWN HALL &amp; PARK:</b>	KIDNEY/DEFREEST
<b>MACHINERY &amp; GARAGE:</b>	DEFREEST/MADDEN
<b>TRANSFER STATION:</b>	CLARK/KIDNEY
<b>WELFARE &amp; SAFETY:</b>	GRANT/MEEKINS
<b>YOUTH COMMISSION</b>	MADDEN/RODER

**MOTION BY: KIDNEY**                      **SECONDED BY: T. MADDEN**  
**VOTES OF: 5 AYE**                      **0 NAY**

**RESOLUTION #10-26**

**AUDITING BOARD**

**WHEREAS:** it is the responsibility of the Town Board to audit claims for goods and services supplied to the Town, now therefore be it

**RESOLVED:** that monthly claims ready to be audited be forwarded to the Town Clerk by 11:00am on the following dates for 2026:

January 9th, February 6th, March 6th, April 10th, May 8th, June 5th, July 10th, August 7th, September 11th, October 9th, November 6th, and December 16<sup>th</sup>

All claims will be audited at the regularly scheduled Board Meeting at 7:00PM. Auditors are as follows:

<b>COMMITTEE PERSON:</b>	<b>MONTHS:</b>	
<b>DIANA CLARK</b>	<b>JANUARY, MAY, SEPTEMBER</b>	and/or as required
<b>KYLE KIDNEY</b>	<b>FEB., JUNE, OCTOBER</b>	and/or as required
<b>JOHN DEFREEST</b>	<b>MARCH, JULY, NOVEMBER</b>	and/or as required
<b>TAMMY MADDEN</b>	<b>APRIL, AUGUST, DECEMBER</b>	and/or as required
<b>PHILIP (PJ) RODER, SUPERVISOR</b>	<b>As Required</b>	

The Town Clerk shall create an abstract from the claims for Town Board approval.

**MOTION BY: T. MADDEN**                      **SECONDED BY: KIDNEY**  
**VOTES OF: 5 AYE**                      **0 NAY**





**RESOLUTION # 20-26**

**RESOLUTION CALLING FOR A PUBLIC HEARING ON A PROPOSED LOCAL LAW ENTITLED "TOWN OF STEPHENTOWN LOCAL LAW NO. 3 OF THE YEAR 2026 AMENDING LOCAL LAW #2 OF THE YEAR 2022 TAX EXEMPTION FOR SENIOR CITIZEN"**

**WHEREAS**, the Town Board has commissioned the drafting of a local law to amend the current sliding scale for the senior citizen exemption to match the County of Rensselaer's sliding scale;

**NOW THEREFORE BE IT RESOLVED THAT** the Town Board hereby directs that a public hearing be held on January 19, 2026 at 7:00 p.m. at Town Hall, 26 Grange Hall Road, Stephentown, NY 12168, and the Town Clerk is hereby authorized to publish a notice of public hearing, to hear any and all persons either for or against a proposed local law entitled: "Town of Stephentown Local Law No. 3 of the Year 2026 Amending Local Law #2 of the Year 2022 Tax Exemption for Senior Citizen"

**MOTION BY: T. MADDEN**

**SECONDED BY: KIDNEY**

**VOTES OF: 5 AYE**

**0 NAY**

*The Town Board Reopened Resolution 3 of 2026 Town Appointments and Approvals, reappointing Zachary Leonard, for a 5-year term with the Town Planning Board. The Town Clerk received an email from Zachary Leonard with his desire to continue his service to the Town Planning Board for another 5-year term. A motion to accept the amended resolution made by Supervisor Roder and seconded by Council J. DeFresst Jr. Votes of 5 aye, 0 Nay*

**MOTION TO ADJOURN AT 8:25 PM**

**MOTION BY: DEFREEST JR.**

**SECONDED BY: CLARK**

**VOTES OF: 5 AYE**

**0 NAY**

**\*\* The next Regular Meeting** of the Town Board, Town of Stephentown will be held on **Monday, January 19, 2026 at 7:00 PM** at the Town Hall.

*Stephanie M. Hoffman*

**Town Clerk**

## EXHIBIT A

### TOWN OF STEPHENTOWN LOCAL LAW NUMBER 3 OF THE YEAR 2026 AMENDING THE TAX EXEMPTION FOR SENIOR CITIZENS AND THEREBY AMENDING LOCAL LAW NUMBER 2 OF THE YEAR 2022

BE IT ENACTED, by the Town Board of the Town of Stephentown, that the Code of the Town of Stephentown is hereby amended as follows:

#### SECTION 1. TITLE

This local law shall be known and cited as “Town of Stephentown Local Law No. 3 of the Year 2026 Amending Local Law #2 of the Year 2022 Tax Exemption for Senior Citizen;”

#### SECTION 2. LEGISLATIVE INTENT

Pursuant to Section 467 of the Real Property Tax Law, real property owned by one or more persons, each of whom is 65 years of age or over as herein defined, or by a husband or wife, either of whom is 65 years of age or older, or by siblings, one of whom is 65 years of age or over, shall be exempt to the extent as hereinafter provided. In addition, for purposes of this law, amounts of un-reimbursed medical expenses shall be excluded from the calculation of a person’s income. The provisions of this law shall be extended to the owners of cooperatives.

Those qualifying persons shall be exempt from taxation to the extent of the sliding scale set forth below, provided that the income of the owner or the combined income of the owners of the property for the income tax year immediately preceding the date of making application does not exceed the sums set forth below.

ANNUAL INCOME OR COMBINED ANNUAL INCOME OF OWNERS		PERCENTAGE OF ASSESSED VALUATION EXEMPT FROM TAXATION INCOME OF OWNERS
Minimum	Maximum	Exemption %
0.00	40,000.00	50
40,001.00	40,999.99	45
41,000.00	41,999.99	40
42,000.00	42,999.99	35
43,000.00	43,899.99	30
43,900.00	44,799.99	25
44,800.00	45,699.99	20
45,700.00	46,599.99	15
46,600.00	47,499.99	10
47,500.00	48,399.99	5
48,400.00 and up		0

**PUBLIC HEARING  
LOCAL LAW 1 OF 2026  
A LOCAL LAW ALLOWING THE INSERTION OF INFORMATIONAL MATERIALS  
IN CERTAIN TAX BILLS MAILED BY THE TOWN OF STEPHENTOWN  
TOWN OF STEPHENTOWN  
26 GRANGE HALL ROAD,  
STEPHENTOWN, NEW YORK 12168  
JANUARY 19, 2026**

The Public Hearing of the Town Board, Town of Stephentown was called to order by **Council Diana Clark** at **7:05 PM** at the Town Hall. *Motion was made by: Kidney and Seconded by: DeFreest Jr to open the Public hearing*

**MEMBERS PRESENT:**

( ) **Supervisor Philip (PJ) Roder**

( X ) **Council Diana Clark**

( X ) **Council Kyle Kidney**

( X ) **Council John E. DeFreest Jr.**

( X ) **Council Tammy Madden**

( X ) **Town Clerk Stephanie Hoffman**

**OTHER TOWN OFFICIALS PRESENT:**

( X ) **Alden Goodermote, Highway Superintendent**

( X ) **Jennifer VanDeusen, Assessor**

( X ) **LEGAL COUNSEL – Craig Crist**

A quorum ( X ) was ( ) wasn't established.  
1 from the Public were present

- **PUBLIC HEARING TO DISCUSS THE PROPOSED: A LOCAL LAW TO ALLOW THE INSERTION OF INFORMATIONAL MATERIALS IN CERTAIN TAX BILLS MAILED BY THE TOWN OF STEPHENTOWN**

**MEETING OPEN TO PUBLIC COMMENT:**

*Reminders to All Participants who would like to speak: (this meeting is on Live Stream and is being recorded)*

- *Raise your hand prior to speaking*
- *Announce your name and the Town you reside in.*
- *There is a 3-to-5-minute window for each speaker per Resolution 1 of the fiscal year*
- *Any disruptive conduct will be addressed at any meeting if the Town Board is willfully disrupted by a person or by a group of persons so as to render the orderly conduct of the meeting impossible. The Chair (Town Supervisor) may recess the meeting or order the person, group or groups of persons willfully disrupting the meeting to leave the meeting or to be removed from the meeting. Disruptive conduct includes addressing the Board without first being recognized, not addressing the subject before the Board, repetitiously addressing the same subject, failing to relinquish the podium when requested to do so, or otherwise preventing the Board from conducting its business.*

*Legal Counsel Crist made it clear that any materials are strictly for town related business.*

**MOTION TO ADJOURN AT 7:07PM**

**MOTION BY: DEFREEST JR.**

**SECONDED BY: T. MADDEN**

**VOTES OF: 4 AYE 0 NAY**

**\*\*The next Regular Meeting** of the Town Board, Town of Stephentown will be held on **Monday, February 16, 2026**, directly after the closing of the Public Hearings noted above, at the Town Hall located at 26 Grange Hall Road, Stephentown, NY 12168.

*Stephanie M. Hoffman*

**Town Clerk**

A LOCAL LAW TO ALLOW THE INSERTION OF INFORMATIONAL MATERIALS IN CERTAIN TAX BILLS MAILED BY  
THE TOWN OF STEPHENTOWN  
LOCAL LAW NO. 1 OF THE YEAR 2026

Be It enacted by the Town Board of the Town of Stephentown as follows:

**A LOCAL LAW TO ALLOW THE INSERTION OF INFORMATIONAL MATERIALS IN CERTAIN TAX BILLS  
MAILED BY THE TOWN OF STEPHENTOWN**

Section 1. **TITLE**

This Local Law shall be referred to as “A Local Law to allow the insertion of informational materials in certain tax bills mailed by the Town of Stephentown.”

Section 2. **PURPOSE AND INTENT**

The Town Board of the Town of Stephentown find that section 1826 of the Tax Law of the State of New York generally forbids a municipality from mailing or delivering with tax bills any notice, circular, pamphlet, card or other printed materials unless the insertion of such material is authorized by local law. However, in no case, by local or by practice may a municipality include with a tax bill material that is commercial advertising, political in nature or propaganda. The Town Board wishes to utilize the opportunity to reach the many residents of the Town by inserting notices in tax bills but also wants to do so in a manner that does not violate section 1826 of the Tax Law. Pursuant to the power granted to Towns to adopt local laws pursuant to Section 10(a)(xii) and Section 22 of the Municipal Home Rule Law, it is the intent of the Town Board to authorize the town to include appropriate notices in mailings with tax bills.

Section 3. **ENACTMENT**

The Town of Stephentown does hereby enact the following Local Law:

A. DEFINITIONS

INSERTION – A notice, circular, pamphlet, card, handbill or other enclosure concerning a matter of public concern but excluding any and all material that is political in nature, is propaganda, or is any type of commercial advertising.

TAX BILLS- An annual Tax Bill of the Town of Stephentown or any Special District thereof, or notification of a tax to be levied or assessed by the Town of Stephentown, or any Special District thereof or any receipt from the payment of any tax or levy, but excluding the tax school bill of any School District located partly or wholly within the Town of Stephentown.

B. Insertions shall be included with the tax bill of the Town of Stephentown only if:

1. The type of insertion has been authorized by a resolution of the Town Board.
2. Any new type of insertion is approved by a separate resolution of the Town Board.
3. Any type of insertion approved by the Town Board may be subsequently revoked by resolution of the Town Board.

C. Severability – In the event any section, clause or provision of this local law or its application is adjudged invalid, the same shall be severed and separated from the remainder of the local law and shall not affect the remainder of said local law which shall remain in full force and effect.

Section 4. **ENACTMENT DATE**

This local law shall take effect immediately upon filing in the Office of the New York State Secretary of State

**PUBLIC HEARING  
LOCAL LAW 2 OF 2026  
A LOCAL LAW TO ESTABLISH A FEE TO BE CHARGED BY THE TOWN OF STEPHENTOWN TO SEND A  
DELINQUENT TAX NOTICE AS REQUIRED BY § 987, SUBDIVISION 1, OF THE NEW YORK STATE REAL  
PROPERTY TAX LAW  
TOWN OF STEPHENTOWN  
26 GRANGE HALL ROAD,  
STEPHENTOWN, NEW YORK 12168  
JANUARY 19, 2026**

The Public Hearing of the Town Board, Town of Stephentown was called to order by **Council Diana Clark** at **7:07 PM** at the Town Hall. *Motion was made by: Madden and Seconded by: DeFreest Jr to open the Public hearing*

**MEMBERS PRESENT:**

( ) *Supervisor Philip (PJ) Roder*  
( X ) *Council Diana Clark*  
( X ) *Council Kyle Kidney*  
( X ) *Council John E. DeFreest Jr.*  
( X ) *Council Tammy Madden*  
( X ) *Town Clerk Stephanie Hoffman*

**OTHER TOWN OFFICIALS PRESENT:**

( X ) *Alden Goodermote, Highway Superintendent*  
( X ) *Jennifer VanDeusen, Assessor*  
  
( X ) **LEGAL COUNSEL – Craig Crist**

A quorum ( X ) was ( ) wasn't established.  
1 from the Public were present

- **PUBLIC HEARING TO DISCUSS THE PROPOSED:** A LOCAL LAW TO ESTABLISH A FEE TO BE CHARGED BY THE TOWN OF STEPHENTOWN TO SEND A DELINQUENT TAX NOTICE AS REQUIRED BY § 987, SUBDIVISION 1, OF THE NEW YORK STATE REAL PROPERTY TAX LAW

**MEETING OPEN TO PUBLIC COMMENT:**

*Reminders to All Participants who would like to speak: (this meeting is on Live Stream and is being recorded)*

- *Raise your hand prior to speaking*
- *Announce your name and the Town you reside in.*
- *There is a 3-to-5-minute window for each speaker per Resolution 1 of the fiscal year*
- *Any disruptive conduct will be addressed at any meeting if the Town Board is willfully disrupted by a person or by a group of persons so as to render the orderly conduct of the meeting impossible. The Chair (Town Supervisor) may recess the meeting or order the person, group or groups of persons willfully disrupting the meeting to leave the meeting or to be removed from the meeting. Disruptive conduct includes addressing the Board without first being recognized, not addressing the subject before the Board, repetitiously addressing the same subject, failing to relinquish the podium when requested to do so, or otherwise preventing the Board from conducting its business.*

*Legal Counsel Crist memorialize past practice for delinquent tax bills.*

**MOTION TO ADJOURN AT 7:09PM**

**MOTION BY: T. MADDEN**                      **SECONDED BY: DEFREEST JR.**

**VOTES OF: 4 AYE 0 NAY**

**\*\*The next Regular Meeting** of the Town Board, Town of Stephentown will be held on **Monday, February 16, 2026**, directly after the closing of the Public Hearings noted above, at the Town Hall located at 26 Grange Hall Road, Stephentown, NY 12168.

*Stephanie M. Hoffman*  
**Town Clerk**

A LOCAL LAW TO ESTABLISH A FEE TO BE CHARGED BY THE TOWN OF STEPHENTOWN TO SEND A DELINQUENT TAX NOTICE AS REQUIRED BY § 987, SUBDIVISION 1, OF THE NEW YORK STATE REAL PROPERTY TAX LAW,

LOCAL LAW NO. 2 OF THE YEAR 2026

Be It enacted by the Town Board of the Town of Stephentown as follows:

This Local Law Shall Be Known As "A Local Law to Establish A Fee to Be Charged By The Town of Stephentown To Send A Delinquent Tax Notice As Required By § 987, Subdivision 1, of The New York State Real Property Tax Law."

**Section 1. Notice required; prior mandatory fee.**

Chapter 680 of the Real Property Tax Law requires that a delinquent tax notice be sent by the Receiver of Taxes to all property owners whose taxes are delinquent. Until recently, a charge of \$1 was mandatory. The Real Property Tax Law has been amended so that said charge may be as much as \$2 but is no longer mandatory.

**Section 2. Determination of fee adequacy.**

The Receiver of Taxes has determined that a fee should be charged and that a fee of \$2 is adequate to compensate the Town for the cost of sending the notice.

**Section 3. Delinquency tax notice fee**

On or after the effective date of this article, there shall be a fee charged for the sending of the delinquent tax notice required by the New York State Real Property Tax Law in the amount of \$2.

**Section 4. Enactment Date**

This local law shall take effect immediately upon filing in the Office of the New York State Secretary of State.

**PUBLIC HEARING  
LOCAL LAW 3 OF 2026  
A LOCAL LAW NUMBER 3 OF THE YEAR 2026 AMENDING THE TAX EXEMPTION FOR SENIOR CITIZENS AND  
THEREBY AMENDING LOCAL LAW NUMBER 2 OF THE YEAR 2022  
TOWN OF STEPHENTOWN  
26 GRANGE HALL ROAD,  
STEPHENTOWN, NEW YORK 12168  
JANUARY 19, 2026**

The Public Hearing of the Town Board, Town of Stephentown was called to order by **Council Diana Clark** at **7:10 PM** at the Town Hall. *Motion was made by: DeFreest Jr and Seconded by: T. Madden to open the Public hearing*

**MEMBERS PRESENT:**

**Supervisor Philip (PJ) Roder**

**Council Diana Clark**

**Council Kyle Kidney**

**Council John E. DeFreest Jr.**

**Council Tammy Madden**

**Town Clerk Stephanie Hoffman**

**OTHER TOWN OFFICIALS PRESENT:**

**Alden Goodermote, Highway Superintendent**

**Jennifer VanDeusen, Assessor**

**LEGAL COUNSEL – Craig Crist**

A quorum  was  wasn't established.

**1** from the Public were present

- **PUBLIC HEARING TO DISCUSS THE PROPOSED: LOCAL LAW NUMBER 3 OF THE YEAR 2026 AMENDING THE TAX EXEMPTION FOR SENIOR CITIZENS AND THEREBY AMENDING LOCAL LAW NUMBER 2 OF THE YEAR 2022**

**MEETING OPEN TO PUBLIC COMMENT:**

*Reminders to All Participants who would like to speak: (this meeting is on Live Stream and is being recorded)*

- *Raise your hand prior to speaking*
- *Announce your name and the Town you reside in.*
- *There is a 3-to-5-minute window for each speaker per Resolution 1 of the fiscal year*
- *Any disruptive conduct will be addressed at any meeting if the Town Board is willfully disrupted by a person or by a group of persons so as to render the orderly conduct of the meeting impossible. The Chair (Town Supervisor) may recess the meeting or order the person, group or groups of persons willfully disrupting the meeting to leave the meeting or to be removed from the meeting. Disruptive conduct includes addressing the Board without first being recognized, not addressing the subject before the Board, repetitiously addressing the same subject, failing to relinquish the podium when requested to do so, or otherwise preventing the Board from conducting its business.*

*Assessor VanDeusen reported that her office would like to follow what the County has adopted increasing the income bracket requirement to benefit the residents.*

**MOTION TO ADJOURN AT 7:11 PM**

**MOTION BY: T. MADDEN**

**SECONDED BY: DEFREEST JR.**

**VOTES OF: 4 AYE 0 NAY**

**\*\*The next Regular Meeting** of the Town Board, Town of Stephentown will be held on **Monday, February 16, 2026**, directly after the closing of the Public Hearings noted above, at the Town Hall located at 26 Grange Hall Road, Stephentown, NY 12168.

*Stephanie M. Hoffman*

**Town Clerk**

TOWN OF STEPHENTOWN LOCAL LAW NUMBER 3 OF THE YEAR 2026  
 AMENDING THE TAX EXEMPTION FOR SENIOR CITIZENS AND THEREBY  
 AMENDING LOCAL LAW NUMBER 2 OF THE YEAR 2022

BE IT ENACTED, by the Town Board of the Town of Stephentown, that the Code of the Town of Stephentown is hereby amended as follows:

SECTION 1. TITLE

This local law shall be known and cited as “Town of Stephentown Local Law No. 3 of the Year 2026 Amending Local Law #2 of the Year 2022 Tax Exemption for Senior Citizen;”

SECTION 2. LEGISLATIVE INTENT

Pursuant to Section 467 of the Real Property Tax Law, real property owned by one or more persons, each of whom is 65 years of age or over as herein defined, or by a husband or wife, either of whom is 65 years of age older, or by siblings, one of whom is 65 years of age or over, shall be exempt to the extent as hereinafter provided. In addition, for purposes of this law, amounts of un-reimbursed medical expenses shall be excluded from the calculation of a person’s income. The provisions of this law shall be extended to the owners of cooperatives.

Those qualifying persons shall be exempt from taxation to the extent of the sliding scale set forth below, provided that the income of the owner or the combined income of the owners of the property for the income tax year immediately preceding the date of making application does not exceed the sums set forth below.

ANNUAL INCOME OR COMBINED ANNUAL INCOME OF OWNERS		PERCENTAGE OF ASSESSED VALUATION EXEMPT FROM TAXATION INCOME OF OWNERS
Minimum	Maximum	Exemption %
0.00	40,000.00	50
40,001.00	40,999.99	45
41,000.00	41,999.99	40
42,000.00	42,999.99	35
43,000.00	43,899.99	30
43,900.00	44,799.99	25
44,800.00	45,699.99	20
45,700.00	46,599.99	15
46,600.00	47,499.99	10
47,500.00	48,399.99	5
48,400.00 and up		0

**PUBLIC HEARING  
LOCAL LAW 4 OF 2026  
A LOCAL LAW NUMBER 4 OF THE YEAR 2026 AMENDING THE TAX EXEMPTION FOR CITIZENS WITH  
DISABILITIES AND THEREBY AMENDING LOCAL LAW NUMBER 3 OF THE YEAR 2022  
TOWN OF STEPHENTOWN  
26 GRANGE HALL ROAD,  
STEPHENTOWN, NEW YORK 12168  
JANUARY 19, 2026**

The Public Hearing of the Town Board, Town of Stephentown was called to order by **Council Diana Clark** at **7:11 PM** at the Town Hall. *Motion was made by: DeFreest Jr and Seconded by: T. Madden to open the Public hearing*

**MEMBERS PRESENT:**

( ) **Supervisor Philip (PJ) Roder**

( X ) **Council Diana Clark**

( X ) **Council Kyle Kidney**

( X ) **Council John E. DeFreest Jr.**

( X ) **Council Tammy Madden**

( X ) **Town Clerk Stephanie Hoffman**

**OTHER TOWN OFFICIALS PRESENT:**

( X ) **Alden Goodermote, Highway Superintendent**

( X ) **Jennifer VanDeusen, Assessor**

( X ) **LEGAL COUNSEL – Craig Crist**

A quorum ( X ) was ( ) wasn't established.  
1 from the Public were present

- **PUBLIC HEARING TO DISCUSS THE PROPOSED: LOCAL LAW NUMBER 4 OF THE YEAR 2026 AMENDING THE TAX EXEMPTION FOR CITIZENS WITH DISABILITIES AND THEREBY AMENDING LOCAL LAW NUMBER 3 OF THE YEAR 2022**

**MEETING OPEN TO PUBLIC COMMENT:**

*Reminders to All Participants who would like to speak: (this meeting is on Live Stream and is being recorded)*

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*Assessor VanDeusen reported the same reasons for this local law as proposed local law 3 of 2026. Would like to keep the sliding scale the same as the County to benefit the residents.*

**MOTION TO ADJOURN AT 7:12 PM**

**MOTION BY: DEFREEST JR.**

**SECONDED BY: KIDNEY**

**VOTES OF: 4 AYE 0 NAY**

**\*\*The next Regular Meeting** of the Town Board, Town of Stephentown will be held on **Monday, February 16, 2026**, directly after the closing of the Public Hearings noted above, at the Town Hall located at 26 Grange Hall Road, Stephentown, NY 12168.

*Stephanie M. Hoffman*  
**Town Clerk**

TOWN OF STEPHENTOWN LOCAL LAW NUMBER 3 OF THE YEAR 2026  
 AMENDING THE TAX EXEMPTION FOR SENIOR CITIZENS AND THEREBY  
 AMENDING LOCAL LAW NUMBER 2 OF THE YEAR 2022

BE IT ENACTED, by the Town Board of the Town of Stephentown, that the Code of the Town of Stephentown is hereby amended as follows:

SECTION 1. TITLE

This local law shall be known and cited as “Town of Stephentown Local Law No. 3 of the Year 2026 Amending Local Law #2 of the Year 2022 Tax Exemption for Senior Citizen;”

SECTION 2. LEGISLATIVE INTENT

Pursuant to Section 467 of the Real Property Tax Law, real property owned by one or more persons, each of whom is 65 years of age or over as herein defined, or by a husband or wife, either of whom is 65 years of age older, or by siblings, one of whom is 65 years of age or over, shall be exempt to the extent as hereinafter provided. In addition, for purposes of this law, amounts of un-reimbursed medical expenses shall be excluded from the calculation of a person’s income. The provisions of this law shall be extended to the owners of cooperatives.

Those qualifying persons shall be exempt from taxation to the extent of the sliding scale set forth below, provided that the income of the owner or the combined income of the owners of the property for the income tax year immediately preceding the date of making application does not exceed the sums set forth below.

ANNUAL INCOME OR COMBINED ANNUAL INCOME OF OWNERS		PERCENTAGE OF ASSESSED VALUATION EXEMPT FROM TAXATION INCOME OF OWNERS
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43,000.00	43,899.99	30
43,900.00	44,799.99	25
44,800.00	45,699.99	20
45,700.00	46,599.99	15
46,600.00	47,499.99	10
47,500.00	48,399.99	5
48,400.00 and up		0

**REGULAR MEETING OF THE TOWN BOARD  
TOWN OF STEPHENTOWN  
26 GRANGE HALL ROAD,  
STEPHENTOWN, NEW YORK 12168  
JANUARY 19, 2026**

The Regular meeting of the Town Board, Town of Stephentown was called to order by **Council Diana Clark** at **7:13 PM** at the Town Hall.

**MEMBERS PRESENT:**  
**( ) Supervisor Philip (PJ) Roder**  
**( X ) Council Diana Clark**  
**( X ) Council Kyle Kidney**  
**( X ) Council John E. DeFreest Jr.**  
**( X ) Council Tammy Madden**  
**( X ) Town Clerk Stephanie Hoffman**

**OTHER TOWN OFFICIALS PRESENT:**  
**( X ) Alden Goodermote, Highway Superintendent**  
**( X ) Jennifer VanDeusen, Assessor**  
  
**( X ) LEGAL COUNSEL – Craig Crist**

A quorum **( X )** was **( )** wasn't established.  
**1** from the Public were present

**AUDIT OF CLAIMS:**

- Claim #1-26 through #26-26 in the amount of **\$52,960.72 to be approved** from the **General Account**
- Claim #1-26 through #18-26 in the amount of **\$27,224.46 to be approved** from the **Highway Account**
- For a **Total of \$80,185.18** and approved by the Town Board.

**MOTION BY: KIDNEY**                      **SECONDED BY: DEFREEST JR**  
**VOTES OF:            4 AYE**                      **0 NAY**

Minutes of the **December 15, 2025, Regular Town Board Meeting** were approved by the Town Board as written.

**MOTION BY: KIDNEY**                      **SECONDED BY: T. MADDEN**  
**VOTES OF:            4 AYE**                      **0 NAY**

**TOWN CLERKS REPORT:** The Town Clerk turned over the sum of **\$365.86** to the Supervisor for the month of **DECEMBER 2025**.

**JUSTICE COURT REPORT:** The distribution from the Office of the State Comptroller, Justice Court Fund to the Town of Stephentown for the month of **November 2025 was \$1,927.00**.

**TRANSFER STATION REPORT:** The Transfer Station deposited a total of \$\_\_\_\_\_.**00** for the month of **December 2025. (no report for this month)**

Bags: \$	C&D & Metal: \$	Tires: \$
Stickers: \$	Propane Tanks: \$	Appliances: \$

**ACCOUNT TOTALS:** *(no report for this month)*

<b>GENERAL \$</b>	<b>HIGHWAY \$</b>
<b>GENERAL RESERVE FUND \$</b>	<b>HIGHWAY RESERVE FUND \$</b>
<b>BEACON ESCROW \$ 885.19</b>	<b>BEACON ESCROW FOR PLANT (BOND) \$5,000 &amp; \$70,000.</b>

**MEETING OPEN TO PUBLIC COMMENT:**

Reminders to All Participants who would like to speak: (this meeting is on Live Stream and is being recorded)

- Raise your hand prior to speaking
- Announce your name and the Town you reside in.
- There is a 3-to-5-minute window for each speaker per Resolution 1 of the fiscal year
- Any disruptive conduct will be addressed at any meeting if the Town Board is willfully disrupted by a person or by a group of persons so as to render the orderly conduct of the meeting impossible. The Chair (Town Supervisor) may recess the meeting or order the person, group or groups of persons willfully disrupting the meeting to leave the meeting or to be removed from the meeting. Disruptive conduct includes addressing the Board without first being recognized, not addressing the subject before the Board, repetitiously addressing the same subject, failing to relinquish the podium when requested to do so, or otherwise preventing the Board from conducting its business.

<b>Fire Department Report for</b>	<b>DECEMBER 2025</b>	(Only YTD number available)
EMS with Transport		
EMS without Transport		
Extrication of any type		
Motor Vehicle with injury		
Motor Vehicle no injury		
Search for lost person		
EMS unable to respond		
Mutual Aid given EMS		
Fire Mutual Aid given		
Fire Mutual Aid received		
Structure Fire		
Mobile Home Fire		
Chimney Fire CONTAINED		
Burner/Boiler Malfunction		
Vehicle Fire		
Brush Fire		
Outside Fire-trash, rubbish or other		
Hazardous Condition		
Carbon Monoxide activation		
Cover Assignment/Standby		
Good Intent		
Call Cancelled		
False Alarm MALICIOUS		
False Alarm – system malfunction		
Weather Wires Down		
Special Incident - other		
<b>Monthly Total:</b>		
<b>YTD:</b>		<b>345</b>

NO PUBLIC COMMENTS

**RESOLUTION # 21 OF 2026 RESOLUTION OF THE TOWN BOARD OF THE TOWN OF STEPHENTOWN ENACTING PROPOSED LOCAL LAW TO ALLOW THE INSERTION OF INFORMATIONAL MATERIALS IN CERTAIN TAX BILLS MAILED BY THE TOWN OF STEPHENTOWN**

**WHEREAS**, the Town Board has commissioned the drafting of a proposed Local Law allowing the insertion of informational materials with tax bills mailed by the Town;

**WHEREAS**, the Town Board has conducted the necessary public hearing on the proposed local law annexed hereto as Exhibit A;

**NOW THEREFORE BE IT RESOLVED THAT** the Town Board hereby enacts said local law.

**MOTION BY: CLARK**

**SECONDED BY: DEFREEST JR.**

**VOTES OF:**

**4 AYE**

**0 NAY**

**RESOLUTION # 22 OF 2026 RESOLUTION OF THE TOWN BOARD OF THE TOWN OF STEPHENTOWN ENACTING PROPOSED LOCAL LAW TO ESTABLISH A FEE TO BE CHARGED BY THE TOWN OF STEPHENTOWN TO SEND A DELINQUENT TAX NOTICE AS REQUIRED BY § 987, SUBDIVISION 1, OF THE NEW YORK STATE REAL PROPERTY TAX LAW**

**WHEREAS**, the Town Board has commissioned the drafting of a proposed local law to establish a fee to be charged to send a delinquent tax notice;

**WHEREAS**, the Town Board has conducted the necessary public hearing on the proposed local law annexed hereto as Exhibit B;

**NOW THEREFORE BE IT RESOLVED THAT** the Town Board hereby enacts said local law.

**MOTION BY: DEFREEST JR. SECONDED BY: KIDNEY**

**VOTES OF: 4 AYE 0 NAY**

**RESOLUTION # 23 OF 2026 RESOLUTION OF THE TOWN BOARD OF THE TOWN OF STEPHENTOWN ENACTING PROPOSED LOCAL LAW NUMBER 3 OF THE YEAR 2026 AMENDING THE TAX EXEMPTION FOR SENIOR CITIZENS AND THEREBY AMENDING LOCAL LAW NUMBER 2 OF THE YEAR 2022**

**WHEREAS**, the Town Board has commissioned the drafting of a proposed local law to amend the current sliding income scale for the senior exemption;

**WHEREAS**, the Town Board has conducted the necessary public hearing on the proposed local law annexed hereto as Exhibit C;

**NOW THEREFORE BE IT RESOLVED THAT** the Town Board hereby enacts said local law.

**MOTION BY: T. MADDEN SECONDED BY: DEFREEST JR.**

**VOTES OF: 4 AYE 0 NAY**

**RESOLUTION # 24 OF 2026 RESOLUTION OF THE TOWN BOARD OF THE TOWN OF STEPHENTOWN ENACTING PROPOSED LOCAL LAW NUMBER 4 OF THE YEAR 2026 AMENDING THE TAX EXEMPTION FOR CITIZENS WITH DISABILITIES AND THEREBY AMENDING LOCAL LAW NUMBER 3 OF THE YEAR 2022**

**WHEREAS**, the Town Board has commissioned the drafting of a proposed local law to amend the current sliding income scale for citizens with disabilities;

**WHEREAS**, the Town Board has conducted the necessary public hearing on the proposed local law annexed hereto as Exhibit D;

**NOW THEREFORE BE IT RESOLVED THAT** the Town Board hereby enacts said local law.

**MOTION BY: KIDNEY SECONDED BY: T. MADDEN**

**VOTES OF: 4 AYE 0 NAY**

**MOTION TO ADJOURN AT 7:31 PM**

**MOTION BY: T. MADDEN SECONDED BY: DEFREEST JR.**

**VOTES OF: 4 AYE 0 NAY**

**\*\*The next Regular Meeting** of the Town Board, Town of Stephentown will be held on **Monday, February 16, 2026**, directly after the closing of the Public Hearings noted above, at the Town Hall located at 26 Grange Hall Road, Stephentown, NY 12168.

*Stephanie M. Hoffman*  
Town Clerk

EXHIBIT A

A LOCAL LAW TO ALLOW THE INSERTION OF INFORMATIONAL MATERIALS IN CERTAIN TAX BILLS MAILED BY  
THE TOWN OF STEPHENTOWN  
LOCAL LAW NO. 1 OF THE YEAR 2026

Be It enacted by the Town Board of the Town of Stephentown as follows:

**A LOCAL LAW TO ALLOW THE INSERTION OF INFORMATIONAL MATERIALS IN CERTAIN TAX BILLS MAILED  
BY THE TOWN OF STEPHENTOWN**

Section 1. **TITLE**

This Local Law shall be referred to as “A Local Law to allow the insertion of informational materials in certain tax bills mailed by the Town of Stephentown.”

Section 2. **PURPOSE AND INTENT**

The Town Board of the Town of Stephentown find that section 1826 of the Tax Law of the State of New York generally forbids a municipality from mailing or delivering with tax bills any notice, circular, pamphlet, card or other printed materials unless the insertion of such material is authorized by local law. However, in no case, by local or by practice may a municipality include with a tax bill material that is commercial advertising, political in nature or propaganda. The Town Board wishes to utilize the opportunity to reach the many residents of the Town by inserting notices in tax bills but also wants to do so in a manner that does not violate section 1826 of the Tax Law. Pursuant to the power granted to Towns to adopt local laws pursuant to Section 10(a)(xii) and Section 22 of the Municipal Home Rule Law, it is the intent of the Town Board to authorize the town to include appropriate notices in mailings with tax bills.

Section 3. **ENACTMENT**

The Town of Stephentown does hereby enact the following Local Law:

A. DEFINITIONS

INSERTION – A notice, circular, pamphlet, card, handbill or other enclosure concerning a matter of public concern but excluding any and all material that is political in nature, is propoganda, or is any type of commercial advertising.

TAX BILLS- An annual Tax Bill of the Town of Stephentown or any Special District thereof, or notification of a tax to be levied or assessed by the Town of Stephentown, or any Special District thereof or any receipt from the payment of any tax or levy, but excluding the tax school bill of any School District located partly or wholly within the Town of Stephentown.

B. Insertions shall be included with the tax bill of the Town of Stephentown only if:

1. The type of insertion has been authorized by a resolution of the Town Board.
2. Any new type of insertion is approved by a separate resolution of the Town Board.
3. Any type of insertion approved by the Town Board may be subsequently revoked by resolution of the Town Board.

C. Severability – In the event any section, clause or provision of this local law or its application is adjudged invalid, the same shall be severed and separated from the remainder of the local law and shall not affect the remainder of said local law which shall remain in full force and effect.

Section 4. **ENACTMENT DATE**

This local law shall take effect immediately upon filing in the Office of the New York State Secretary of State

EXHIBIT B

A LOCAL LAW TO ESTABLISH A FEE TO BE CHARGED BY THE TOWN OF STEPHENTOWN TO SEND A DELINQUENT TAX NOTICE AS REQUIRED BY § 987, SUBDIVISION 1, OF THE NEW YORK STATE REAL PROPERTY TAX LAW,

LOCAL LAW NO. 2 OF THE YEAR 2026

Be It enacted by the Town Board of the Town of Stephentown as follows:

This Local Law Shall Be Known As "A Local Law to Establish A Fee to Be Charged By The Town of Stephentown To Send A Delinquent Tax Notice As Required By § 987, Subdivision 1, of The New York State Real Property Tax Law."

**Section 1. Notice required; prior mandatory fee.**

Chapter 680 of the Real Property Tax Law requires that a delinquent tax notice be sent by the Receiver of Taxes to all property owners whose taxes are delinquent. Until recently, a charge of \$1 was mandatory. The Real Property Tax Law has been amended so that said charge may be as much as \$2 but is no longer mandatory.

**Section 2. Determination of fee adequacy.**

The Receiver of Taxes has determined that a fee should be charged and that a fee of \$2 is adequate to compensate the Town for the cost of sending the notice.

**Section 3. Delinquency tax notice fee**

On or after the effective date of this article, there shall be a fee charged for the sending of the delinquent tax notice required by the New York State Real Property Tax Law in the amount of \$2.

**Section 4. Enactment Date**

This local law shall take effect immediately upon filing in the Office of the New York State Secretary of State.

EXHIBIT C

TOWN OF STEPHENTOWN LOCAL LAW NUMBER 3 OF THE YEAR 2026  
AMENDING THE TAX EXEMPTION FOR SENIOR CITIZENS AND THEREBY  
AMENDING LOCAL LAW NUMBER 2 OF THE YEAR 2022

BE IT ENACTED, by the Town Board of the Town of Stephentown, that the Code of the Town of Stephentown is hereby amended as follows:

SECTION 1. TITLE

This local law shall be known and cited as "Town of Stephentown Local Law No. 3 of the Year 2026 Amending Local Law #2 of the Year 2022 Tax Exemption for Senior Citizen;"

SECTION 2. LEGISLATIVE INTENT

Pursuant to Section 467 of the Real Property Tax Law, real property owned by one or more persons, each of whom is 65 years of age or over as herein defined, or by a husband or wife, either of whom is 65 years of age or over, or by siblings, one of whom is 65 years of age or over, shall be exempt to the extent as hereinafter provided. In addition, for purposes of this law, amounts of un-reimbursed medical expenses shall be excluded from the calculation of a person's income. The provisions of this law shall be extended to the owners of cooperatives.

Those qualifying persons shall be exempt from taxation to the extent of the sliding scale set forth below, provided that the income of the owner or the combined income of the owners of the property for the income tax year immediately preceding the date of making application does not exceed the sums set forth below.

ANNUAL INCOME OR COMBINED ANNUAL INCOME OF OWNERS		PERCENTAGE OF ASSESSED VALUATION EXEMPT FROM TAXATION INCOME OF OWNERS
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45,700.00	46,599.99	15
46,600.00	47,499.99	10
47,500.00	48,399.99	5
48,400.00 and up		0

EXHIBIT D

TOWN OF STEPHENTOWN LOCAL LAW NUMBER 3 OF THE YEAR 2026  
AMENDING THE TAX EXEMPTION FOR SENIOR CITIZENS AND THEREBY  
AMENDING LOCAL LAW NUMBER 2 OF THE YEAR 2022

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45,700.00	46,599.99	15
46,600.00	47,499.99	10
47,500.00	48,399.99	5
48,400.00 and up		0