

REGULAR MEETING OF THE TOWN BOARD

**TOWN OF STEPHENTOWN
26 GRANGE HALL ROAD,
STEPHENTOWN, NEW YORK 12168
JUNE 15, 2026**

The Regular meeting of the Town Board, Town of Stephentown was called to order by **Supervisor P. Roder** at ____:____PM at the Town Hall.

MEMBERS PRESENT:

() **Supervisor Philip (PJ) Roder**
() **Council Diana Clark**
() **Council Kyle Kidney**
() **Council John E. DeFreest Jr.**
() **Council Tammy Madden**
() **Town Clerk Stephanie Hoffman**

OTHER TOWN OFFICIALS PRESENT:

() **Highway Superintendent Alden Goodermote**
() **Assessor Jennifer VanDeusen**
() **Town Justice Cyril Grant**
() **Tax Collector Mary Grant**

A quorum () was () wasn't established.
_____ from the Public were present

AUDIT OF CLAIMS:

- Claim #121-26 through #146-26 in the amount of **\$54,119.62, to be approved** from the **General Account**
- Claim #93-26 through # 110-26 in the amount of **\$302,817.64 to be approved** from the **Highway Account**
- For a **Total of \$356,937.26** and approved by the Town Board.

MOTION BY:

SECONDED BY:

VOTES OF:

AYE

NAY

Minutes of the **MAY 18, 2026, Public Hearing for A LOCAL LAW PROVIDING DEFENSE AND INDEMNIFICATION OF TOWN OFFICERS AND EMPLOYEES** were approved by the Town Board as written.

MOTION BY:

SECONDED BY:

VOTES OF:

AYE

NAY

Minutes of the **MAY 18, 2026, Regular Town Board Meeting** were approved by the Town Board as written.

MOTION BY:

SECONDED BY:

VOTES OF:

AYE

NAY

TOWN CLERKS REPORT: The Town Clerk turned over the sum of **\$1,674.60** to the Supervisor for the month of **MAY 2026**.

JUSTICE COURT REPORT: The distribution from the Office of the State Comptroller, Justice Court Fund to the Town of Stephentown for the month of **APRIL or MAY have not been received to date**.

TRANSFER STATION REPORT: The Transfer Station deposited a total of **\$7,645.00** for the month of **May 2026**.

Bags: **\$5,305**

C&D & Metal: **\$1,978**

Tires: **\$82**

Stickers: **\$280**

Propane Tanks: **\$0**

Appliances: **\$0**

ACCOUNT TOTALS:

GENERAL \$

HIGHWAY \$

GENERAL RESERVE FUND \$705,495.10

HIGHWAY RESERVE FUND \$982,412.71

BEACON ESCROW \$ 885.19

BEACON ESCROW FOR PLANT (BOND) \$5,000 & \$70,000

MEETING OPEN TO PUBLIC COMMENT:

Reminders to All Participants who would like to speak: (this meeting is on Live Stream and is being recorded)

- Raise your hand prior to speaking
- Announce your name and the Town you reside in.
- There is a 3-to-5-minute window for each speaker per Resolution 1 of the fiscal year
- Any disruptive conduct will be addressed at any meeting if the Town Board is willfully disrupted by a person or by a group of persons so as to render the orderly conduct of the meeting impossible. The Chair (Town Supervisor) may recess the meeting or order the person, group or groups of persons willfully disrupting the meeting to leave the meeting or to be removed from the meeting. Disruptive conduct includes addressing the Board without first being recognized, not addressing the subject before the Board, repetitiously addressing the same subject, failing to relinquish the podium when requested to do so, or otherwise preventing the Board from conducting its business.

Fire Department Report for	May 2026	April 2026	May 2026
EMS with Transport	14	13	
EMS without Transport	3	2	
Extrication of any type	0	0	
Motor Vehicle with injury	0	0	
Motor Vehicle no injury	1	1	
Search for lost person	0	0	
EMS unable to respond	1	0	
Mutual Aid given EMS	5	0	
Fire Mutual Aid given	0	0	
Fire Mutual Aid received	0	0	
Structure Fire	2	0	
Mobile Home Fire	0	0	
Chimney Fire CONTAINED	0	0	
Burner/Boiler Malfunction	0	0	
Vehicle Fire	0	0	
Brush Fire	0	0	
Outside Fire-trash, rubbish or other	0	0	
Hazardous Condition	0	0	
Carbon Monoxide activation	1	0	
Cover Assignment/Standby	0	0	
Good Intent	0	4	
Call Cancelled	4	0	
False Alarm MALICIOUS	0	0	
False Alarm – system malfunction	0	0	
Weather Wires Down	2	1	
Special Incident - other	0	0	
Monthly Total:	33	21	
YTD:	96	117	

Upcoming Dates to remember:

- June 16th, 2026 – Berlin School District Budget Vote at the Middle/High School from 12pm to 9pm
- June 16th, 2026 – ZBA Public Hearing regarding the DRS-Solar Project proposed for 422/427 West Road
- June 23rd, 2026 – Primary Election at the Town Hall from 6am to 9pm

MOTION TO ADJOURN AT ____:____ PM

MOTION BY:

SECONDED BY:

VOTES OF:

AYE

NAY

****The next Regular Meeting** of the Town Board, Town of Stephentown will be held on **Monday, July 20, 2026**, at the Town Hall located at 26 Grange Hall Road, Stephentown, NY 12168.

Stephanie M. Hoffman

Town Clerk

Audit Date: 06/15/2026 **Fund:** General Fund **Year:** 2026 **Abstract:** 6

<u>Vchr #</u>	<u>Vendor</u>	<u>Vchr Amount</u>	<u>Acct. #</u>	<u>Amount</u>	<u>PD</u>	<u>Check #</u>	<u>Invoice #</u>	<u>Check Amount</u>
<u>121</u>	21st Century Media Ny - Troy Record	\$91.23			N			
			A6410.4	\$91.23			14678	
	Memo: Legal notices - Planning Board Public Hearing Notice and ZBA regular and Public Hearing Notice							
			Total:	\$91.23				
<u>122</u>	Andrew Maguire	\$130.00			N			
			A1355.4	\$130.00				
	Memo: Board of Review (5/26, 5/27 & 6/10)							
			Total:	\$130.00				
<u>123</u>	Capital Tractor, Inc.	\$8,000.00			N			
			A5132.2	\$8,000.00			21678	
	Memo: New Pressure washer for Garage							
			Total:	\$8,000.00				
<u>124</u>	Card Services	\$1,887.05			N			
			A7310.4	\$1,561.45				
	Memo: Summer Camp Supplies and T-Shirts							
			85.99.0.25	\$10.80				
	Memo: Planning Board Mailing for DRS Solar Project							
			A3120.4	\$50.00				
	Memo: Ammo for Constable's annual firearms training requirement							
			A1410.4	\$264.80				
	Memo: Town Clerk office supplies - paper, tape and business cards							
			Total:	\$1,887.05				

Town of Stephentown

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<u>125</u>	Consolidated Communications	\$662.99			N			
			A5132.4	\$112.93				
	Memo: Garage							
			A8160.4	\$38.66				
	Memo: Transfer Station							
			A1110.4	\$89.03				
	Memo: Court							
			A1410.4	\$60.34				
	Memo: Town Clerk							
			A1330.4	\$60.34				
	Memo: Tax Collector							
			A1355.4	\$60.34				
	Memo: Assessor							
			A1010.4	\$60.34				
	Memo: Council							
			A1220.4	\$60.34				
	Memo: Supervisor							
			A3620.4	\$60.34				
	Memo: Code Enforcement							
			A1620.4	\$60.33				
	Memo: Town Hall							
Total:				\$662.99				
<u>126</u>	De Lage Landen Financial Services, INC.	\$100.00			N			
			A1620.4	\$100.00			597269940	
	Memo: Town Hall Copier Lease Payment							
Total:				\$100.00				
<u>127</u>	ERCSWMA(154)	\$7,487.58			N			
			A8160.4	\$7,487.58			1790	
	Memo: Hauling and tipping fees for May							
Total:				\$7,487.58				
<u>128</u>	Frank May	\$130.00			N			
			A1355.4	\$130.00				
	Memo: Board of Review (5/26, 5/27, & 6/10)							
Total:				\$130.00				

Audit Date: 06/15/2026 **Fund:** General Fund **Year:** 2026 **Abstract:** 6

Vchr #	Vendor	Vchr Amount	Acct. #	Amount	PD	Check #	Invoice #	Check Amount
<u>129</u>	Jennifer Vandeusen	\$124.20			N			
			A1355.4	\$124.20				
	Memo: Dinner for Board of Review							
			Total:	\$124.20				
<u>130</u>	Joel Hunt	\$185.00			N			
			A1355.4	\$185.00				
	Memo: Board of Review (5/26, 5/27, & 6/10) - Chairman							
			Total:	\$185.00				
<u>131</u>	Joseph P. Mangione, Inc.	\$40.00			N			
			A1620.4	\$40.00			534007-01	
	Memo: Keys for the Town Hall							
			Total:	\$40.00				
<u>132</u>	Kathleen A. Olson	\$360.00			N			
			A1620.4	\$360.00				
	Memo: Town Hall cleaning services for May							
			Total:	\$360.00				
<u>133</u>	Girvin & Ferlazzo, PC	\$580.00			N			
			A1420.4	\$580.00				
	Memo: General Legal Services for April 2026.							
			Total:	\$580.00				
<u>134</u>	Maggie Simmons	\$67.43			N			
			A3510.4	\$67.43				
	Memo: Mileage for April Dog complaints							
			Total:	\$67.43				
<u>135</u>	Metz Wood Harder Inc.	\$25,995.91			N			
			A1910.4	\$25,995.91			2122/2123	
	Memo: Annual Insurance Commerical package renewal (Balance of \$18,725.00 allocated to the Highway Fund)							
			Total:	\$25,995.91				
<u>136</u>	Millicent Smith	\$24.00			N			
			A7110.4	\$24.00				
	Memo: Shrub for Park							
			Total:	\$24.00				

Town of Stephentown

Audit Date: 06/15/2026 **Fund:** General Fund **Year:** 2026 **Abstract:** 6

Vchr #	Vendor	Vchr Amount	Acct. #	Amount	PD	Check #	Invoice #	Check Amount
<u>137</u>	Mountain Top Portable Toilets	\$842.40			N			
			A8160.4	\$842.40				
	Memo: 6 months (January to June) Portable Restroom rental services							
			Total:	\$842.40				
<u>138</u>	Nys Magistrates Association	\$115.00			N			
			A1110.4	\$115.00				
	Memo: Annual Dues for Judge Meekins							
			Total:	\$115.00				
<u>139</u>	NYSEG(75)	\$802.67			N			
			A5182.4	\$347.29			1001106253	
	Memo: Street Lights							
			A1620.4	\$234.84			1001106253	
	Memo: Town Hall							
			A5132.4	\$220.54			1001106253	
	Memo: Garage							
			Total:	\$802.67				
<u>140</u>	Sharon Cassidy	\$130.00			N			
			A1355.4	\$130.00				
	Memo: Board of Review (5/26, 5/27 & 6/10)							
			Total:	\$130.00				
<u>141</u>	Stephanie Hoffman	\$116.00			N			
			A1410.4	\$116.00				
	Memo: Mileage							
			Total:	\$116.00				
<u>142</u>	Top Form	\$420.00			N			
			A7310.4	\$420.00			1121	
	Memo: Advanced Wilderness First Aid class/certification for Youth Commission Director and Assistant Director (Required by NYS)							
			Total:	\$420.00				
<u>143</u>	Teamster Local 294 Health & Welfare Fund	\$843.00			N			
			A9060.8	\$843.00			AUGUST20	
	Memo: August Health premiums for Highway Superintendent							
			Total:	\$843.00				

Audit Date: 06/15/2026 **Fund:** General Fund **Year:** 2026 **Abstract:** 6

Vchr #	Vendor	Vchr Amount	Acct. #	Amount	PD	Check #	Invoice #	Check Amount
<u>144</u>	Tracy Grant	\$130.00			N			
			A1355.4	\$130.00				
	Memo: Board of Review (5/26, 5/27 & 6/10)							
			Total:	\$130.00				
<u>145</u>	Verizon Wireless	\$62.96			N			
			A1220.4	\$31.48			6144349599	
	Memo: Supervisor Mobile phone services							
			A3510.4	\$31.48			6144349599	
	Memo: Dog Control Officer Mobile phone services							
			Total:	\$62.96				
<u>146</u>	Azar Design Co. (Foit Albert Associates)	\$4,792.20			N			
			85.99.0.25	\$4,792.20			260054.00-1	
	Memo: Engineering services for Delaware River Solar Project - Stephentown I							
			Total:	\$4,792.20				
TOTALS:		\$54,119.62		\$54,119.62				\$0.00

Abstract Certification:
To the Supervisor:
I certify that the vouchers listed above were audited by the Town Board on the above date and allowed in the amount shown.
You are hereby authorized and directed to pay each of the claimants.

Town Clerk: Stephanie M. Hoffman Date

Philip J. Roder, Town Supervisor

Diana Clark, Town Council

Tammy Madden, Town Council

Kyle Kidney, Town Council

John E. DeFreest Jr., Town Council

Audit Date: 06/15/2026 Fund: Highway Fund Year: 2026 Abstract: 6

Vchr #	Vendor	Vchr Amount	Acct. #	Amount	PD	Check #	Invoice #	Check Amount
<u>93</u>	Alta Construction Equipment NY, LLC	\$1,061.36			N			
			DA5110.4	\$1,061.36			P11/45459	
	Memo: Cutting edge for bucket							
			Total:	\$1,061.36				
<u>94</u>	Alta Construction Equipment NY, LLC	\$517.80			N			
			DA5110.4	\$517.80			S11/11228	
	Memo: Service on Gradall - corrected boom tilt							
			Total:	\$517.80				
<u>95</u>	Alta Construction Equipment NY, LLC	\$833.94			N			
			DA5110.4	\$833.94			P11/45649	
	Memo: Right hand controller on gradall							
			Total:	\$833.94				
<u>96</u>	Averill Park Auto (539)	\$439.80			N			
			DA5110.4	\$439.80			114238	
	Memo: Mounthly supply of DEF							
			Total:	\$439.80				
<u>97</u>	Corporate Billing LLC, Allegiance Trucks	\$9,482.20			N			
			DA5110.4	\$9,482.20			62732	
	Memo: Truck services on the #12 and #19 trucks							
			Total:	\$9,482.20				
<u>98</u>	Callanan Indust. (14)	\$2,139.81			N			
			DA5110.4	\$2,139.81			1249204	
	Memo: 231.33 ton dry screening							
			Total:	\$2,139.81				
<u>99</u>	Capital Tractor, Inc.	\$10,799.15			N			
			DA5110.4	\$10,799.15			WR42518	
	Memo: New Hydraulic valve for old mowing tractor							
			Total:	\$10,799.15				
<u>100</u>	Cintas Corp. #617	\$305.56			N			
			DA5110.4	\$305.56			MAY2026	
	Memo: May Uniform services							
			Total:	\$305.56				

Audit Date: 06/15/2026 Fund: Highway Fund Year: 2026 Abstract: 6

Vchr #	Vendor	Vchr Amount	Acct. #	Amount	PD	Check #	Invoice #	Check Amount
<u>101</u>	Douglas Griswold	\$113.50			N			
			DA9060.8	\$113.50				
	Memo: Supplemental reimbursement							
			Total:	\$113.50				
<u>102</u>	Douglas Industrial Co.	\$106.50			N			
			DA5110.4	\$106.50			68619-001	
	Memo: Monthly supplies							
			Total:	\$106.50				
<u>103</u>	All States Construction, Inc.	\$236,199.84			N			
			DA5112.2	\$236,199.84			1122652	
	Memo: Chipsealing - Andrews Lane, Gould, O'Dell, Partridge, Sprague and Wemple							
			Total:	\$236,199.84				
<u>104</u>	Legenbauer Gas And Oil Co.	\$7,819.10			N			
			DA5110.4	\$7,819.10				
	Memo: On-Road Diesel (870gals @ \$4.50/gal & 961.6 @ \$4.06/gal) [invoices: 94354 & 95047]							
			Total:	\$7,819.10				
<u>105</u>	Marchese Ford[644]	\$538.58			N			
			DA5110.4	\$538.58			26181	
	Memo: Software update and Serviced auto transmission on the F350							
			Total:	\$538.58				
<u>106</u>	NCH Welding & Fab	\$2,225.00			N			
			DA5110.4	\$2,225.00				
	Memo: Welded wear bars on gradall bucket							
			Total:	\$2,225.00				
<u>107</u>	Quality Construction	\$6,216.00			N			
			DA5112.2	\$6,216.00			ToSteph060	
	Memo: 37 loads of Item #4 gravel							
			Total:	\$6,216.00				
<u>108</u>	Teamster Local 294 Health & Welfare Fund	\$5,052.00			N			
			DA9060.8	\$5,052.00			082026	
	Memo: August Health prems for 3 highway employees							
			Total:	\$5,052.00				

Stephanie Wagar

Audit Date: 06/15/2026 Fund: Highway Fund Year: 2026 Abstract: 6

Vchr #	Vendor	Vchr Amount	Acct. #	Amount	PD	Check #	Invoice #	Check Amount
<u>109</u>	Zwack, Inc.(107)	\$242.50			N			

DA5110.4 \$242.50 64436

Memo: Service to the shoe bracket on the mowing tractor

Total: \$242.50

<u>110</u>	Metz Wood Harder Inc.	\$18,725.00			N			
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DA1910.4 \$18,725.00 2122/2123

Memo: Renewal of Commerical Auto, Equipment and Commercial Umbrella Insurance

Total: \$18,725.00

TOTALS:	\$302,817.64	\$302,817.64	\$0.00
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Abstract Certification:
To the Supervisor:
I certify that the vouchers listed above were audited by the Town Board on the above date and allowed in the amount shown.
You are hereby authorized and directed to pay each of the claimants.

Town Clerk: Stephanie M. Hoffman Date

Philip J. Roder, Town Supervisor

Diana Clark, Town Council

Tammy Madden, Town Council

Kyle Kidney, Town Council

John E. DeFreest Jr., Town Council

Report of Vouchers By: Year: 2026 Abstract: 6

Voucher #	Fund	Amount	Amt. Unpaid	Vendor
121	General Fund	\$91.23	\$91.23	21st Century Media Ny - Troy Record
122	General Fund	\$130.00	\$130.00	Andrew Maguire
123	General Fund	\$8,000.00	\$8,000.00	Capital Tractor, Inc.
124	General Fund	\$1,887.05	\$1,887.05	Card Services
125	General Fund	\$662.99	\$662.99	Consolidated Communications
126	General Fund	\$100.00	\$100.00	De Lage Landen Financial Services, INC.
127	General Fund	\$7,487.58	\$7,487.58	ERCSWMA(154)
128	General Fund	\$130.00	\$130.00	Frank May
129	General Fund	\$124.20	\$124.20	Jennifer Vandeusen
130	General Fund	\$185.00	\$185.00	Joel Hunt
131	General Fund	\$40.00	\$40.00	Joseph P. Mangione, Inc.
132	General Fund	\$360.00	\$360.00	Kathleen A. Olson
133	General Fund	\$580.00	\$580.00	Girvin & Ferlazzo, PC
134	General Fund	\$67.43	\$67.43	Maggie Simmons
135	General Fund	\$25,995.91	\$25,995.91	Metz Wood Harder Inc.
136	General Fund	\$24.00	\$24.00	Millicent Smith
137	General Fund	\$842.40	\$842.40	Mountain Top Portable Toilets
138	General Fund	\$115.00	\$115.00	Nys Magistrates Association
139	General Fund	\$802.67	\$802.67	NYSEG(75)
140	General Fund	\$130.00	\$130.00	Sharon Cassidy
141	General Fund	\$116.00	\$116.00	Stephanie Hoffman
142	General Fund	\$420.00	\$420.00	Top Form
143	General Fund	\$843.00	\$843.00	Teamster Local 294 Health & Welfare Fund
144	General Fund	\$130.00	\$130.00	Tracy Grant
145	General Fund	\$62.96	\$62.96	Verizon Wireless
146	General Fund	\$4,792.20	\$4,792.20	Azar Design Co. (Foit Albert Associates)
93	Highway Fund	\$1,061.36	\$1,061.36	Alta Construction Equipment NY, LLC
94	Highway Fund	\$517.80	\$517.80	Alta Construction Equipment NY, LLC
95	Highway Fund	\$833.94	\$833.94	Alta Construction Equipment NY, LLC
96	Highway Fund	\$439.80	\$439.80	Averill Park Auto (539)
97	Highway Fund	\$9,482.20	\$9,482.20	Corporate Billing LLC, Allegiance Trucks
98	Highway Fund	\$2,139.81	\$2,139.81	Callanan Indust. (14)
99	Highway Fund	\$10,799.15	\$10,799.15	Capital Tractor, Inc.
100	Highway Fund	\$305.56	\$305.56	Cintas Corp. #617
101	Highway Fund	\$113.50	\$113.50	Douglas Griswold
102	Highway Fund	\$106.50	\$106.50	Douglas Industrial Co.
103	Highway Fund	\$236,199.84	\$236,199.84	All States Construction, Inc.
104	Highway Fund	\$7,819.10	\$7,819.10	Legenbauer Gas And Oil Co.
105	Highway Fund	\$538.58	\$538.58	Marchese Ford[644]
106	Highway Fund	\$2,225.00	\$2,225.00	NCH Welding & Fab

Report of Vouchers By: Year: ~~2026~~ Abstract: ~~6~~

Voucher #	Fund	Amount	Amt. Unpaid	Vendor
107	Highway Fund	\$6,216.00	\$6,216.00	Quality Construction
108	Highway Fund	\$5,052.00	\$5,052.00	Teamster Local 294 Health & Welfare Fund
109	Highway Fund	\$242.50	\$242.50	Zwack, Inc.(107)
110	Highway Fund	\$18,725.00	\$18,725.00	Metz Wood Harder Inc.
Totals:		\$356,937.26	\$356,937.26	